**Module Cluster Quality Enhancement and Monitoring (MQEM) – Module Report**

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| MQEM Reporting Period: | | School or Department: | | | | | |
| Report Type:  Annual:  Interim: | Undergraduate | |  | On campus |  | Accelerated |  |
| Postgraduate | |  | Online |  | Full-time |  |
|  | | | Blended |  | Part-time |  |
| Academic Lead: | | | Date of MQEM Meeting: | | | | |
| Module Team Members in Attendance: | | | Apologies received: | | | | |
| External stakeholders in attendance where appropriate (e.g. service users, employers and carers) | | | Students attending the MQEM meeting (include year of study): | | | | |
| **External Examiner Report and Response**:  Comment on:  How External Examiner comments have informed future practice?  Good practice as identified in the External Examiner’s report  What actions need to be taken and by whom in response to the report | Has a response been provided to the external examiners report? Yes  No  Not Applicable | | | | | | |
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**Module Cluster Action Plan**

Actions should be SMART (Specific, Measurable, Achievable, Relevant and Time-bound).

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| ActionXXX |  | | | Rationale: |  | |
| Description of tasks | | Success criteria | Target date | Responsibility | Resources Required | Interim Review of Progress |
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| **Student Feedback** | | | | | | |

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| Description of tasks | | Success criteria | Target date | Responsibility | Resources Required | Interim Review of Progress |
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| **Student Feedback** | | | | | | |

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| **Student Feedback** | | | | | | |

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| Action XXX |  | | | Rationale: |  | |
| Description of tasks | | Success criteria | Target date | Responsibility | Resources Required | Interim Review of Progress |
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| **Student Feedback** | | | | | | |
| Suggestions for actions at School Faculty or University Level that are impacting on module performance | | | | | | |
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**Review of Module Performance Indicators –** *all questions in this section should be addressed*

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| Key Performance Indicators  (Insert figures from the CQEM dashboard) |

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| **Module code and title** | **Module Satisfaction** | **Target** | **Passes at first attempt** | **Target** | **Average module mark** | **Target** |
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| **Comment on the data trends (against previous years MEQs) and identify areas for action to include in the module action plan:**   * Module satisfaction * Passes at first attempt * Average module mark |
| **Module Evaluation Questionnaire data (available from MEQ dashboard)**  **Aggregate data for Module Cluster**  [insert copy of aggregated results for module cluster from Module Evaluation Questionnaire] |
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| **Module Performance Commentary**  *List any modules that stand out (positively or negatively) in their performance and student satisfaction compared with the majority of other modules that make up the course?*  MEQ Overall Satisfaction   |  |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | --- | |  | **MEQ Overall Satisfaction Data Trends:** | | | | | | | Module 1 | Module 2 | Module 3 | Module 4 | Module 5 | Module 6 | | CQEM reporting year (2019-20) |  |  |  |  |  |  | | CQEM reporting year (2018-19) |  |  |  |  |  |  | | CQEM reporting year (2017-18) |  |  |  |  |  |  |  * *Which modules are missing Module Questionnaire data?* * *Which modules require a specific action plan to improve performance?* * *What has been learnt from the MEQ results?*   *In response to student or staff feedback include any required revisions to course assessment schedule or module design in the action plan.* |